



Ithaca Board of REALTORS®, Inc.

Your Voice for Real Estate in Ithaca

957 Mitchell Street, Ithaca, NY 14850
(607)257-1001 | E-mail: ibr@IthacaRealtors.com

NEW OFFICE APPLICATION FOR MEMBERSHIP
You must fill out all sections

Office Name: _____ [] Main or [] Branch Office

Office Physical Address: _____

Office Phone: _____ Fax: _____

Office Mailing Address (if different from Physical): _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Personal Fax: _____ Cell: _____

Please indicate primary telephone number [] Cell [] Office [] Home

Designated Realtor's Name and License Number: _____

Office Membership/Affiliation _____

[] Primary REALTOR®

[] Secondary REALTOR® [] MLS Service Only

I am a Primary REALTOR® of the following Association (for secondary and MLS only): _____

A. MULTIPLE LISTING SERVICE ACCESS

- 1. I wish to apply for access to the Multiple Listing Service of the Ithaca Board of REALTORS®, Inc. As part of my membership access I agree to the following:
2. I am a REALTOR® member in good standing in the _____ Board/Assoc of REALTORS®, and will continue that membership, or membership in another board of REALTORS®, or if I no longer hold REALTOR® membership in a board of REALTORS®, I will notify the Ithaca Board of REALTORS® within 5 days of such change.
3. I agree to abide by the Rules and Regulations of the Multiple Listing system, including payment for the service based on the number of real estate licensees, licensed or certified appraisers, and/or apprentice appraisers having access to, or use of, the Multiple Listing Service of the Ithaca Board of REALTORS®, Inc., whether directly or indirectly.
4. At present I have _____ licensees and/or licensed/certified appraisers and/or apprentice appraisers affiliated with me. Of these _____ will have access to the Ithaca Board of REALTORS® Multiple Listing Service. I will notify the Ithaca Board and make appropriate payment, within 24 hours, if this should change.
5. I agree to abide by the Code of Ethics of the National Association of REALTORS® including the obligation to arbitrate disputes. I agree that any arbitrations or hearings for alleged violations of the Code of Ethics may be filed and processed through the Ithaca Board of REALTORS®, Inc. under the Code of Ethics and Arbitration Manual of the National Association of REALTORS®.

Date

Signed

B. INTERNET ADVERTISING

for Board office use only:

Date Processed:

Office #:

MLS Access Level:

NRDS #

Agent#

Option 1: AUTHORIZATION TO ADVERTISE: I hereby authorize the Ithaca Board of REALTORS® to provide MLS data for all _____ (firm name) listings to the Internet services which have agreements with the Ithaca Board of REALTORS effective immediately. I understand the information will be placed on the Internet as soon as possible for each listing. The fields available are determined by the Board of Directors.

I also understand that at some future date the property address may also be included.

Option 2: AUTHORIZATION TO ADVERTISE DECLINED: I **DO NOT** want any data for _____ (firm name) listings provided to Internet services which have agreements with the Ithaca Board of REALTORS. I understand that this will mean that none of these listings will be included in any advertising services arranged by the Ithaca Board of REALTORS® for its MLS Participants.

Date

MLS Participant's Signature

C. ADDING/DROPPING INTERNET DATA EXCHANGE (IDX)

This form permits you to opt in or out of the Internet Data Exchange program. If you opt in, you are considered an Internet Data Exchange Subscriber (IDX). Becoming a IDX subscriber does not cost you anything at this time and it does not require you to do anything else. It is only if you wish to display IDX data on your firm's web site that you need to take any further steps.

This form must be filled out completely and signed by the Designated REALTOR® for your office. There are no exceptions. Once you have filled it out and signed it, e-mail to ibr@ithacarealtors.com. You may also mail or deliver it to the Ithaca Board of REALTORS® at the above address.

Firm Name: _____ Designated REALTOR®: _____

Firm Address: _____ Firm Phone: _____

Should this form apply to any other offices of your firm? If so, list the offices to which this form should apply:

CHECK ONE OF THESE TWO BOXES. By so doing you are agreeing to the understandings indicated next to it.

MY FIRM IS AN INTERNET DATA EXCHANGE SUBSCRIBER. I understand that I am hereby giving every other Internet Data Exchange Subscriber in the Ithaca Board of REALTORS® permission to advertise my active MLS listings on its own firm web site, subject to the Rules and Regulations of the Ithaca Board of REALTORS® MLS. Other Internet Data Exchange Subscribers are not obliged to display my listings. I authorize the Ithaca Board of REALTORS® MLS to distribute my active listing data to other Internet Data Exchange Subscribers pursuant to its Rules and policies.

MY FIRM IS NOT AN INTERNET DATA EXCHANGE SUBSCRIBER. I understand that this means that other Internet Data Exchange Subscribers will not be permitted to display my listings on their web sites. I further understand that my firm will receive no benefits under the Internet Data Exchange program of the Ithaca Board of REALTORS®. My firm is not allowed to display the listings of other brokers unless I receive permission from them individually to do so.

I am the Designated REALTOR® for the MLS office listed above. I represent that I have authority to execute this form on behalf of my own office and all other offices listed above (if any)

Date

MLS Participant's Signature